

FOOD BANK FOR THE HEARTLAND

Position Description

Title: Driver – Kid’s Cruisin’ Kitchen

Reports to: Network Compliance Coordinator

FLSA status: Part time, Exempt

Incumbent’s signature:

Date:

Supervisor’s signature:

Date:

Position purpose:

Responsible for loading, driving, and unloading food trucks for Food Bank for the Heartland Network Relations programs and ensuring program compliance with SFSP rules and regulations.

Essential accountabilities:

1. Responsible for driving food truck to make deliveries for summer feeding program.
2. Daily use of strong customer service skills when interacting with external stakeholders and community members
3. Loading and unloading of trucks including food service supplies
4. Accurate completion of daily pick up logs, mileage logs, daily transportation & safety checklists, and driver check lists
5. Prepare truck for food service at each distribution site, including trash
6. Assist site monitor in engaging with participants and enforcing compliance issues
7. Responsible for vehicle being kept clean and in proper working order – in accordance with food safety cleaning procedures

Knowledge, skills, and abilities:

1. Commitment to the FBFH’s mission and values
2. High School Graduate or GED
3. Ability to work with people
4. Lift and transfer up to 50 pounds
5. A valid driver’s license in good standing required; Over age 21

Physical Demands:

Must be able to remain in standing and moving position 90% of time. Heavy work. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force constantly to move objects. Repetitive movement of hands, arms and legs.

Working Conditions:

The worker is subject to hazards including close proximity to moving mechanical parts, moving vehicles, electrical current, exposure to heat and cold or exposure to chemicals.